

Memorandum

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DOCUMENT NO. 51
 NO CHANGE IN CLASS. U
 DECLASSIFIED
 CLASS. CHANGED TO: TS S C
 NEXT REVIEW DATE:
 AUTH: HR 70-2
 DATE: REVIEWER: 019360

TO: All Branch Chiefs of POS

FROM: Douglas H. Schneider, Chief, POS

SUBJECT: HKW PROCEDURE FOR RELATIONS BETWEEN POS AND CIA/ORE.

SEE REVERSE FOR DECLASSIFICATION ACTION

1. The necessary clearance has been obtained for direct working-level relations (except Top Secret) between "desk" officers in POS and their opposites in the Office of Reports and Estimates (ORE) of CIA and for the direct working-level relations (except Top Secret) with their opposites in CIA and for the direct transmission of certain classified materials (except Top Secret) between them.

2. This clearance does not authorize the direct transmission to POS of ORE official publications which are disseminated through OCD to the Department of State's intelligence organization, since that organization itself has the responsibility for the further dissemination of such official materials to POS. The specific intent of this clearance is to provide a means for direct discussion with POS personnel on the working-level, and for the direct transmission of ORE unpublished working papers to them. It is considered highly desirable that the development of working relationships between ORE and POS personnel be kept strictly within these limits of clearance.

3. It should be extremely flexible, with a minimum of formality and a maximum of sympathetic collaboration.

4. It is contemplated that desk-to-desk liaison will be carried on only with regard to questions concerning one given country. Questions of a general nature or involving more than one area, or of a contemplated future study on a particular problem, should be referred to Mr. Frederick Hunt in Room 546 who has been designated as the member of the POS Policy Staff for liaison with the intelligence collecting agencies and for coordination of their work with the requirements of the Information and Educational Exchange Program.

5. The following ways have been suggested in which ORE might be of particular assistance to POS:

a. Through personal consultation on a continuing basis between POS and their opposite numbers in ORE for the purpose of learning the nature, extent and scope of U.S. information services in various areas, together with their specific problems and needs, so that ORE may be able to furnish sound and practical assistance.

b. By transmitting branch dailies, branch weeklies, and other hitherto undissemminated ORE working papers to POS.

c. By preparing and transmitting to POS reports analyzing Soviet propaganda in various areas, particularly in the light of Soviet objectives and other Soviet activities. (Such reports may also be suitable for further dissemination in standard ORE publications).

d. By furnishing background data to POS on specific subjects, as requested.

e. By calling the attention of POS to items and situations either existing or likely to arise, which may lend themselves to psychological exploitation by the NSC-4 Program.

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6. POS has agreed to the following security provisions in using materials submitted by ORE to POS, which provisions MUST be observed:

- a. Normal security precautions will be observed.
- b. In particular, no classified materials will be directly used in unclassified operations. Whatever indirect use is made of classified materials as a basis for policy guides or program scripts will be made without compromise to the security of such materials.
- c. No materials will be publicly attributed to CIA origin.

7. A special courier, authorized to handle Secret material, will make a run each day from "M" Building (26th and Constitution Avenue) direct to 1778 Pennsylvania Avenue, N.W., and deliver it direct to the individual addressees in POS by 1 o'clock.

POS/POL:FDHunt:da

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